

# Toft Parish Council

**I hereby give notice that the 828th meeting of Toft Parish Council will be held on Monday 1 September 2025 in the People's Hall, Toft at 7.00 pm**

The Public and Press are invited to be present. Members of the Public are welcome to attend and may speak under the Open Public Session only

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder

*Ben Stoehr*

Mr Ben Stoehr  
Clerk, 27/08/25

## AGENDA

**Comments and observations from members of the public on items on this agenda only and reports from the District and County Councillors**

### **1. Apologies for absence and declaration of interests**

- 1.1 To receive written apologies and reasons for absence
- 1.2 To receive declarations of interests from councillors on items on the agenda
- 1.3 To receive written requests for dispensations and to grant any dispensations

### **2. To approve the minutes of the last meeting**

### **3. To consider any matters arising from the last or a previous meeting including**

- 3.1 (Open) Overgrown cycleway – to consider response from County Councillor if received
- 3.2 (3.1) Finding Fitness – update on responses received from residents and next steps <sup>(ST)</sup>
- 3.3 (3.3) Street light survey – to consider maps/locations <sup>(MY)</sup>
- 3.4 (3.4) Recreation Ground tree survey – to consider quotations received
- 3.5 (3.6) Dogs running loose in sheep field – to consider wording for signage <sup>(ED)</sup>
- 3.6 (3.7) Musical equipment action - update <sup>(MY)</sup>
- 3.7 (4.1) CAPALC – To consider AGAR Assertion 10 and requirement for IT policy <sup>(MY)</sup>
- 3.8 (5.2) Youths on motorcycles – to consider response from Comberton Parish Council
- 3.9 (6.1.2) 25/00193/FUL – Land North of the B1046, Toft – Change of use of land and the siting of 5 glamping pods
- 3.10 (7.8) Hedgehog Day funds – update <sup>(EM)</sup>
- 3.11 (7.11) New public notice board for the Birdlings – to consider specification, size, location
- 3.12 (4.8 of 9.6.25) To consider the grassing of the QPJ area <sup>(MY)</sup>

### **4. To consider correspondence received requiring the Council's attention**

- 4.1 CCC – Local Nature Recovery Strategy Consultation (deadline 11.9.25)
- 4.2 Stratagem – offer to donate items to the Christmas appeal
- 4.3 SCDC – Draft Cambridgeshire Supplementary Planning Documents Consultation (deadline 17/10/25)

### **5. Finance, Procedure and risk assessment and use of delegated powers**

- 5.1 To consider the finance report and approve the payment of any bills
- 5.2 To receive play inspection reports and consider any work required <sup>(BH)</sup>
- 5.3 To consider any matter which is urgent because of risk or health and safety

### **6. To consider any Planning or Tree works applications or related items received**

- 6.1 Planning applications received – to be considered
  - 6.1.1 24/02174/CONDA – 66 School Lane – Submission of details required by condition 3 (zinc cladding) of planning permission 24/02174/HFUL
- 6.2 Planning applications for which a response has been made between meetings using delegated powers – to be noted
- 6.3 SCDC planning decision notices and appeal notifications and applications for information only
- 6.4 Tree works applications

### **7. Members items and reports for information only unless otherwise stated**

- 7.1 Village Maintenance <sup>(MY)</sup>
- 7.2 Highways <sup>(ED)</sup>
- 7.3 Toft People's Hall <sup>(ST)</sup>
- 7.4 Footpaths <sup>(EM)</sup>
- 7.5 Defibrillator report <sup>(ST)</sup>
- 7.6 Birdlings liaison <sup>(AC)</sup>
- 7.7 Lot Meadow <sup>(MY)</sup>
- 7.8 Methodist Church update <sup>(MY)</sup>

# Toft Parish Council

## 8. Closure of meeting

## Clerk report to Toft Parish Council meeting on 1 September 2025

2. To approve the minutes of the last meeting on 7 July – attached
3. Matters Arising
- 3.4 (3.4) Recreation Ground tree survey – to consider quotations received  
Quotations received will be brought to the meeting.
- 3.6 (3.7) Musical equipment action – update  
The Chairman to report.
- 3.8 (5.2) Youths on motorcycles – to consider response from Comberton Parish Council  
Comberton Parish Council have replied:  
“Yes, we have experienced this and continue to do so. We’ve been working closely with our PCSOs to address the issue, and we’ve installed CCTV at our pavilion, which has helped us identify some of the individuals involved.  
If it would be helpful, we’d be happy to arrange a meeting with our lead on antisocial behaviour, along with representatives from Toft Parish Council, to discuss a coordinated approach.”
- 3.9 (6.1.2) 25/00193/FUL – Land North of the B1046, Toft – Change of use of land and the siting of 5 glamping pods  
An extension was sought after the last meeting but no response was received from SCDC.  
  
Other  
(3.2) Replacement bins  
SCDC have replied:  
“I’ve instructed our operative to start work on replacing the discussed bin’s and will inform you when all have been completed. This will not disrupt your current service.”
- 3.12 (4.8 of 9.6.25) To consider the grassing of the QPJ area  
Previously deferred until September.
4. Correspondence
- 4.1 CCC – Local Nature Recovery Strategy consultation (deadline 11.9.25)  
“We hope you have already seen that the public consultation on the draft [Cambridgeshire and Peterborough Local Nature Recovery Strategy](#) (LNRS) is now live and will run until Thursday 11 September 2025.

The LNRS is a key part of the Environment Act 2021 and aims to set out priorities and opportunities for nature recovery across our region. As one of the most nature-depleted areas in England, this strategy is vital to help us deliver on our shared ambition of Doubling Nature and creating a thriving natural environment for people and wildlife.

We warmly invite you to:

- Review the draft strategy and supporting documents
- Explore the interactive habitat map portal and story maps
- Share your views through the online survey

You can access all materials and the consultation survey here:

[Visit the LNRS Public Consultation Website](#)

We encourage you to share this opportunity with your local community and stakeholders. Your input is essential in shaping a strategy that reflects local priorities and supports meaningful action for nature recovery.”

4.2 Stratagem – offer to donate items to the Christmas appeal

Stratagem have acknowledged the Council's letter of thanks and have responded: "We would be interested in donating presents to your Christmas appeal so would be grateful if you could send me the details when you have them available."

4.3 **SCDC – Draft Cambridgeshire Supplementary Planning Documents Consultation (deadline 17/10/25)**

Dear Parish Council

The Greater Cambridge Shared Planning Service, on behalf of Cambridge City Council and South Cambridgeshire District Council, are re-consulting on the Draft Greater Cambridge Planning Obligations SPD.

The SPD provides detailed guidance on how planning obligations, also known as section 106 contributions, will be used to mitigate the impacts of new developments across Greater Cambridge. These financial contributions from developers go towards infrastructure that mitigates the impact of new development for homes or businesses. Examples include new schools and roads, upgrading playgrounds, or providing additional waste collection services. The draft SPD sets out our proposed approach and clarifies this process for both developers and residents, ultimately aiming to reduce delays in securing necessary infrastructure.

A draft version of the SPD was previously consulted on between November 2024 and January 2025. The results of the consultation were taken to [South Cambridgeshire District Council Cabinet meeting](#) and the [Cambridge City Council Planning and Transport Scrutiny Committee meeting in March 2025](#). It was agreed at both meetings that subject to the draft Planning Obligations SPD providing additional evidence and making necessary revisions, another round of public consultation could take place in Summer 2025.

Following on from the South Cambridgeshire District Council (SCDC) Cabinet meeting and Cambridge City Council (CCC) Planning and Transport Scrutiny Committee meeting that were held in March 2025, the Councils processed all 198 representations received during the first consultation and have made changes to the SPD.

**Public consultation on the Draft Planning Obligations Supplementary Planning Document is open from 9am on Friday 22 August and will run until 5pm on Friday 17 October 2025.** We encourage all of our communities, stakeholders, statutory consultees, and anyone with an interest to respond.

Please visit [www.greatercambridgeplanning.org/emerging-plans-and-guidance/supplementary-planning-documents/](http://www.greatercambridgeplanning.org/emerging-plans-and-guidance/supplementary-planning-documents/) to view the documents and find out how to comment.

Paper copies of the documents can also be viewed at the Customer Service desks at Mandela House, Cambridge and at South Cambridgeshire Hall, Cambourne. There will also be copies at the Central Library, Cambridge and viewing materials available at our in-person events. Please refer to the attached Public Notice for more information.

The Councils will be holding in-person and online consultation events during the consultation period. These events are an opportunity to connect with Planning Officers, share your thoughts, and find out more about the Supplementary Planning Documents out for consultation. Dates of these events will be published on our website shortly.

**Comments can be made and submitted as part of the consultation:**

- Online on our consultation system:  
<https://oc2.greatercambridgeplanning.org/document/1324>
- By email at [localplan@greatercambridgeplanning.org](mailto:localplan@greatercambridgeplanning.org)
- By post: Planning Policy, Cambridge City Council, PO Box 700, Cambridge, CB1 0JH
- Or by requesting a form to complete by emailing us at [localplan@greatercambridgeplanning.org](mailto:localplan@greatercambridgeplanning.org) or calling us at call **01223 457000** or **01954 713000**.

If you have difficulty commenting online, please contact the Greater Cambridge Shared Planning Policy Team using the contact details above.

The feedback gathered during the consultation will play a crucial role in shaping the final version of the Planning Obligations Supplementary Planning Document. The engagement allows for members of the public to play an active role in shaping the future of Greater Cambridge.

All comments received during the consultation period will be published. As part of this consultation, you will be able to generate instant AI summaries of your comments when making comments on our online consultation system. This is optional and is part of testing ahead of potentially using this instant summarisation function for the draft local plan consultation which will take place in the autumn.

There is more information in the privacy statement - [Greater Cambridge Shared Planning - Privacy](#) , and if you have any questions you can email [localplan@greatercambridgeplanning.org](mailto:localplan@greatercambridgeplanning.org). Following the conclusion of the consultation all comments received will be summarised using the AI tool, will be reviewed and then published. Planning Officers will also review the original comments in full, following usual procedures. To find out more about our AI tool please visit our website: [Development of AI for Public Engagement and Consultations](#).

If you have any questions about the consultation, please contact us using the details above.

Kind regards

Greater Cambridge Planning Policy Team

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**Why did you get this email?**

You have received this email because:

- You have opted in to be notified about updates regarding the Statement of Community Involvement
- You have opted in to be notified about planning policy matters in Greater Cambridge generally
- You are statutory body or consultee

5. Finance, Procedure and risk assessment and use of delegated powers
- 5.1 To consider the finance report and approve the payment of any bills  
Attached

5.3 To consider any matter which is urgent because of risk or health and safety  
None at the time of writing.

6. Planning Applications received

\* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council.

The planning portal for new applications can now be found at <https://applications.greatercambridgeplanning.org/>

The Parish Council may choose its own wording to show whether it agrees with an application or not and can now both support/approve or object/ refuse etc parts of the same application

The Parish Council should include material planning reasons why the Council take this stance via its comments.

The Parish Council *does/does not*\* request that the application be referred to the District Council Planning Committee \*(please delete)

Material planning reasons:

Planning reasons:

6.1 Planning applications - to be considered

6.1.1 24/02174/CONDA – 66 School Lane – Submission of details required by condition 3 (zinc cladding) of planning permission 24/02174/HFUL

6.2 Planning applications for which a response has been made between meetings using delegated powers – to be noted  
None.

6.3 SCDC planning decision notices and appeal notifications and applications for information only

6.3.1 25/02047/CLUED – Bennell Farm, West Street – Certificate of Lawfulness under S191 to confirm the implementation of the planning permission granted by Appeal Decision ref: APP/W0530/W/21/328650 (LPA ref 20/01992/FUL) – Certificate granted by SCDC.

6.4 Tree works

None at the time of writing.

7. **Members items and reports for information only unless otherwise stated**

8. **Closure of meeting**

TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Sep-25

Summary of previous month

Balance brought forward

114,359.76

Adjustments

Expenditure approved at previous / between meetings

UNITY TRUST		-6.00
UNITY TRUST		-6.00
BROXAP	PLAY EQUIP REPAIR	-900.00
MADINGLEY MULCH	PLAY BARK	-212.80

Credits

Total Adjustments -1,124.80

Balance revised after adjustments

113,234.96

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Unity Trust Bank	75,031.02	75,031.01	0.01
Nationwide BS	38,203.94	38,203.94	
<b>Total</b>	<b>113,234.96</b>	<b>113,234.95</b>	<b>0.01</b>

Expenditure for approval

£

SALARIES		512.86
MD LANDSCAPES	GRASSCUTTING	525.00
LGS SERVICES	ADMIN SUPPORT	528.02
LGS SERVICES	ADMIN SUPPORT	499.39
SCDC	REPLACEMENT TOPSY BINS	1503.90

3,569.17

Balance C/F

109,665.79

Ben Stoehr

Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting